



Confederated Tribes of Warm Springs, Oregon
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PER 905 D—ADMINISTRATIVE COVID-19 LEAVE

Policy: All Employees regardless of status (i.e., limited duration, part time, probationary) may receive COVID administrative leave for up to 25 days total for the three following scenarios:

1. If you are positive with the COVID virus; or
2. If you been exposed and placed on quarantine; or
3. Need to care for members in your household, or for your immediate family members.

All three scenarios shall be backed up with a documented leave notice provided by a medical provider stating that it is related to COVID-19 or care for a household member with COVID-19. If a person violates a quarantine order and it has been verified, they can be charged with violating ordinance 101 and administrative leave will be revoked.

This Policy is an addendum to June 16, 2020 as follows:

On June 16th 2020, the first policy for COVID administrative pay was approved for up to 10 days.

On September 7, 2021, if you can prove with documentation that you had been vaccinated, 10 additional days was added.

On January 26, 2022 and thereafter, if you were fully vaccinated, this includes vaccination and a booster, 5 additional days were added.

Each segment and change of the policy is effective for those dates they went into effect.

If you have reached the maximum 25 days and experience any of the three scenarios again you have to use Personal Time Off (PTO) or Leave Without Pay (LWOP).

Signed S/T CEO:  Date: 02/11/2022

